

Andreas Kellerhals (Ed.)

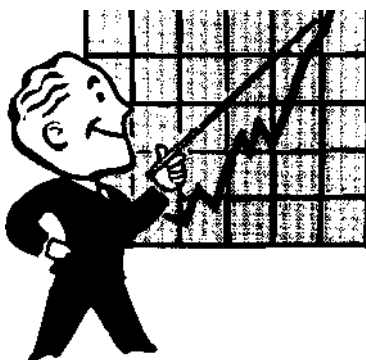
Workbook for Lawyers using English as a Foreign Language

by

Ben Jowett,

with appendix on US Law by

Jason Palmer



Contents

Introduction	6
Chapter 1 Legal Writing	7
General principles and useful phrases.....	7
Examples of legal correspondence.....	8
Useful phrases.....	13
Exercises.....	17
Chapter 2 Language and Terminology	27
Civil procedure.....	27
Exercises.....	29
Business Law and Corporate Finance.....	32
Exercises.....	34
Chapter 3 Common Mistakes and Useful Grammar	37
Exercises and explanations.....	37
Prepositions.....	41
Grammar and punctuation.....	43
Appendix 1 Vocabulary	46
Crosswords	57
Appendix 2 Court System of England and Wales	60
Appendix 3 U.S. Law	63
Civil Procedure	63
Jurisdiction and the Courts	64
Answer key	68